

SUBMISSION RULES AND INSTRUCTIONS

1. Fill in your name, address, phone number and email in the space provided. Please note, we are unable to ship to P.O. Boxes.
2. List a description for each item with authentication fee, found at Beckett-Authentication.com. For lines listing a quantity greater than one, enter the total declared value for all items in the "Declared Value" column.
3. **Calculate Subtotals of Fees.**
 - a. **Letter Upgrade** - By choosing encapsulation, the letter of authenticity and tamper-evident label are forfeited, unless the customer requests both for an additional fee of \$20 per item.
 - b. **Autograph Grade** - Once the autograph is deemed authentic, it can then be graded based on the condition of the autograph using a scale of 1-10. Please note, the grade reflects the condition of the autograph only. The fee for autograph grading is ½ of the normal authentication rate.
 - c. **Card Grading** - Given that the autograph is authentic, the card can then be graded based on its condition for a fee of \$40 per card. Please note, both the autograph and the card must receive a grade in order to use this service, additional autograph grading fees apply. Cards that have been certified directly through the manufacturer can be submitted on a Beckett Grading submission form.
 - d. **Oversize Surcharge** - Items that are 5"x7" or larger are subject to an oversize surcharge of \$10 per item.
 - e. **Re-Encapsulation** - Items that have already been authenticated by Beckett Authentication and now require a new holder due to scratching and/or chipping can be submitted for re-encapsulation for a fee of \$8 (\$10 for oversized items). Note: if the sonic weld on the case has been broken, or shows signs of tampering, the item will not qualify for re-encapsulation and regular authentication rates will apply.
 - f. **Baseball Encapsulation** - Baseballs can be sealed in our unique tamper-evident case for a fee of \$30 per baseball.
 - g. **Express Processing** - Add \$100 per order (1-5 items) or \$200 per order (6-10 items) for an estimated 7-10 business day turnaround. Shipment time is not included. Packages must be marked express on the outside of the package. Note, express processing is only valid on full retail submissions and is not eligible if a discount is applied.
 - h. **Insurance** - Insurance costs applies to all carriers and is based upon the declared value of the package.

Insurance Fees:	
Declared Value:	Fee
\$1-\$1000	\$14
\$1001-\$2000	\$28
\$2001-\$3000	\$42
Add \$14 for each additional \$1,000 in declared value (or portion thereof).	

- i. **Shipping** - Based on your shipping method choice, calculate the return shipping fee. You are responsible for return shipping on each order unless you have your own account with FedEx/UPS. If no shipping choice is elected, your order will be returned FedEx Ground signature required. For international shipments, the customer is liable for any duties and taxes assessed on the shipment to and from Beckett Authentication. We reserve the right to change carriers without notice unless a shipping account is being used.

Next Day Service		2-Day Service		Ground Service:		International Orders Only	
# of Items	Postage	# of Items	Postage	# of Items	Postage	# of Items	Postage
1-10	\$63	1-10	\$42	1-10	\$26	1-10	\$57
11-20	\$73	11-20	\$47	11-20	\$28	11-20	\$68
21-50	\$84	21-50	\$52	21-50	\$30	21-50	\$90
51-75	\$100	51-75	\$62	51-75	\$35	51-75	\$110
76-99	\$105	76-99	\$85	76-99	\$37	76-99	\$150
Per 100	\$130	Per 100	\$105	Per 100	\$52	Per 100	\$180

4. **Total Charges** and mark **Method of Payment**. All fees must be paid in advance before we can process your order. Your order will be charged upon receipt, returned checks will be assessed a \$30 fee. All payments must be in U.S. funds.
5. Check your submission form for accuracy and **Sign the Form** agreeing to the terms and conditions. Keep a copy for your records.
6. Place each item in a semi-rigid holder such as a "Card Saver 1". Do not use screw down or hard acrylic holders. Beckett Authentication will not be responsible for any damages incurred by the use of improper holders. Items not submitted in individual sleeves will be charged \$0.50 per sleeve provided by Beckett.
7. Items must be accompanied by a Beckett Authentication submission form. Failure to completely and accurately fill out the proper submission form may result in delayed turnaround times or additional charges.
8. **Ship Your Items to:** Beckett Authentication, 2700 Summit Ave, Ste 100 Plano, TX 75074. All items must be sent insured with a tracking number, we will not be responsible for uninsured packages.

Terms and Conditions:

1. All terms and conditions are subject to change.
2. All fees paid to Beckett Authentication are NON-REFUNDABLE once the item begins the authentication process.
3. Certification and authentication involves an individual judgement that is subjective and requires the exercise of professional opinion, which can change from time to time. Therefore, Beckett Authentication makes no warranty or representation and shall have no liability whatsoever to the customer for the opinion rendered on any submission.
4. Beckett Authentication shall have no liability whatsoever to the customer for any damage to any items that Beckett can reasonably demonstrate occurred while not in the custody or control of Beckett. However, if Beckett determines the customer's submission was lost or damaged while in Beckett's possession, customer will be compensated based upon the fair market value of the submission as determined by Beckett's standard procedures which may include filing a claim with our insurance carrier. The owner's declared value is used for determining insurance cost of the return shipment and the maximum amount that can be claimed for damage or loss in shipment for any items. IN NO EVENT SHALL THE TOTAL LIABILITY EXCEED THE DECLARED VALUE OF THE ITEM.
5. Beckett Authentication will provide collectors with the finest, most thorough, consistent and accurate authentication efforts available in the industry. Occasionally an item may have a typographical error on the label or certificate/letter of authenticity. Upon receipt from Beckett, customer must inspect all items and report any damage or discrepancy to Beckett within five (5) days of receipt. Customer agrees to return any incorrectly described item to Beckett upon request at any time, and agrees to indemnify and hold harmless Beckett and its affiliates against all losses and/or claims (including attorney's fees) caused by the circulation or sale of a mismarked or inappropriate item or any unauthorized use of a Beckett certificate or label.
6. Beckett will not be responsible for returning items sent with insufficient payment or inadequate contact information, nor will Beckett be required to contact you or retain your items in such circumstances for a period in excess of three (3) months from its initial receipt.
7. In the ordinary course of its operations, Beckett Authentication (i) compiles data regarding each item submitted for authentication, including, but not limited to, data relating to the identity, production, condition and grade of the item (the "Data"); and (ii) may take, or have taken, one or more digital or other types of photographs, images or reproductions of each such item (collectively, the "Images"). In consideration for the authentication services being provided by Beckett, Customer, on behalf of itself and any third party for whom Customer may be acting, hereby authorizes Beckett (i) to compile and maintain such Data with respect to each item submitted hereunder for authentication; and (ii) to take, or cause to be taken, one or more Images of each such item, and further agrees that Beckett will be the owner of such Data and all such Images and that Beckett may use and exploit such Data and the Images for commercial and any other purposes, as Beckett in its sole discretion deems appropriate, including, but not limited to, the publication and republication or reproduction in or on any media, of such Data and Images. Without limiting the generality of the foregoing, Customer, on behalf of itself and any third party for whom Customer may be acting with respect to this agreement, unconditionally and irrevocably transfers, conveys and assigns to Beckett any and all current and any hereafter acquired rights, title and interests (including, without limitation, rights in copyright, patent, trade secret and trademark) that Customer or any such third party may have in or to the Data and the Images (on whatever media or in whatever form such Images may be reproduced or published).
8. The rights and obligations of both you and Beckett shall be governed by and construed in accordance with the laws of the United States and the State of Texas, excluding its choice of law rules. By your submission of items or memorabilia to Beckett, you hereby (a) agree to all of the terms and conditions of these Submission Instructions, (b) submit yourself to the exclusive venue and jurisdiction of the United States District Court for the Northern District of Texas, Collin Division and/or the District Courts of Collin County, Texas, and (c) expressly waive any venue or jurisdiction to which you may otherwise be entitled by your present or future domicile.